



GP Care Services – Adult Care Job Description - GPC071

Job Title: Care Support Worker

Location: Rochdale

Pay Scale: £ dependent on experience –
to be discussed at interview

Responsible To: GP Care Services Ltd

Immediate Supervisor: Team Leader

Hours of Duty: 3 Days (36 hours per week) - to be worked on a rota basis between the hours of 07:30 to 20:30, Monday to Sunday & including Bank Holidays.

Purpose and Objectives of the Job:

- To provide person centred care in response to assessed need.
- To assist in the provision of individual personal care and support to residents having regard to their rights, privacy, dignity, choice, fulfilment, independence and confidentiality.
- To provide a stimulating environment which encourages and enables residents to maximise their skills and abilities

Principal Duties:

- To assist in the identification of residents' strengths and needs and to actively promote independence with the maintenance of skills.
- To be involved in the implementation and supervision of activities relevant to the needs of the residents.
- To encourage and motivate residents to take part in activities having regard to their right of choice and wellbeing.
- To actively contribute to the formulation of care plans and to follow directions to provide individual care to meet assessed needs.
- To assist in the identification of risk and work in accordance with risk assessments.
- To maintain accurate written records in respect of residents.
- To undertake training as deemed relevant to the post particularly NVQ based training and to put new learning into practice.
- To work to agreed standards of service at all times and in accordance with all relevant health and safety procedures.
- To be responsible for the safe storage and maintenance of equipment/resources and the care/hygiene of such resources.
- To work as part of a multi-disciplinary team ensuring good communication between colleagues and a flexible approach to work undertaken.

Secondary Duties:

- To promote good working relationships within the team.
- To be involved in out of centre activities
- To undertake duties of a domestic nature to ensure the care and comfort of residents.
- To undertake such other duties and responsibilities of an equivalent nature as may be determined by senior management.

Person Specification**Essential Requirements:**

- Previous experience working with a variety of dementia conditions within a care setting.
- To work in a new and innovative way ie by enabling people rather than providing direct care.
- To undertake relevant training eg Care Certificate, NVQ level 2 (or above) in the care sector.
- To take an active role within a multidisciplinary team, including GP's, therapists, care managers and support workers.
- To follow instructions as identified in care plans/Risk assessments.
- To respond positively to changes in the service and working practices.
- To communicate effectively both face to face and in writing.
- To assist with the moving and handling of people and loads.
- To maintain a clean and tidy appearance and to dress appropriately having regard for the nature of the work and your own health and safety and that of service users and visitors to the centre.
- To respond in a polite and courteous way to enquiries, compliments and complaints from service users, residents, visitors and other members of the public.
- Ability to work as part of a team & use your own initiative

Desirable Attributes:

- Qualifications - NVQ level 2 in health and social care qualification.
- Up to date COVID vaccination status

Post Holder Signature:

Date:

Issued by: Liz Hall